

Meeting Minutes
Colchester Parks & Recreation Commission
December 7, 2015, 7:00 p.m.
Colchester Town Hall, Room 3

Members Present: L. Stephenson, T. Loskant, E. Kundahl, K. Moody, N. Kaplan
Others Present: J. Paggioli, J. McNair III, J. Charland

1. Call to Order

Vice Chairman Kundahl called the December 7, 2015 meeting to order at 7:00 p.m.

2. Citizen's Comments

The Charland Family presented on a Colchester Cougar incident seeking the advice and help of the Commission.

3. Acceptance of Minutes: October 5, 2015

N. Kaplan MOTIONED to approve the minutes of the October 5, 2015 meeting. SECONDED by K. Moody. MOTION CARRIED.

4. Reading of Correspondence

None

5. Committee Reports

-Facilities/Sustainability Task Force – No meeting has taken place

-Finance Administration - None

-Programs - None

-BOS Liaison - None

-BOF Liaison – J. McNair III presented the need to further discuss Field Sustainability. Will follow up on Tri-Board meeting schedule

-BOE Liaison - None

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6. Discussion and Possible Action on the 2016 Recreation Commission Meeting Schedule

January meeting needs to be a special meeting, time requirements are not meant for regular meeting.

K. Moody MOTIONED to approve the 2016 Meeting Schedule. SECONDED by N. Kaplan
MOTION CARRIED.

7. Discussion and possible action on the RFP's for Summer Concerts & Food Fest

Discussion took place regarding bid request for the Ice Cream and Food Concessions for the Summer Concerts and Food Fest. NO ACTION.

8. Discussion and possible action on the fees to use the Town Fields

J. Paggioli presented an interoffice memo for the proposed recreation park improvement fund. There is a need to identify funding for field maintenance and improvements for fields and Complex.

Recommends the creation of a Park Improvement Dedicated Fund for capital improvement projects, technical expertise, acquisition of new property, etc. under the jurisdiction of BOS and Commission.
NO ACTION.

9. Tri-Board Update

J. McNair III Will follow up with Tricia on Tri-Board meeting schedule. NO ACTION

10. Recreation Supervisor's Report

Written report submitted for review. K. Moody MOTIONED to accept report. SECONDED by N. Kaplan. MOTION CARRIED.

11. Recreation Manager's Report

Written report submitted for review. N. Kaplan MOTIONED to accept report. SECONDED by K. Moody. MOTION CARRIED.

12. General Comments

J. McNair III asked question regarding the above Citizen's Comment, was trying to understand an endorsement and what's required to obtain an endorsement.

13. Adjournment

K. Moody MOTIONED to adjourn the meeting at 7:47pm. SECONDED by N. Kaplan. MOTION CARRIED.

Respectfully Submitted,

Joan Campbell